

Clyst Honiton Parish Council Meeting 24th June 2026

To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public.

Issue date: Wednesday 17th June 2026

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Wednesday 24th June 2026 at 7.00pm**, to be held in the Black Horse Inn meeting room, for the purpose of transacting the business on the following agenda.

Rob Martin - Clerk to Clyst Honiton Parish Council

Agenda No.	Agenda Item		Target Times pm
PUBLIC SESSION Before the start of council business, members of the public have the opportunity to discuss their concerns about items on the agenda or matters of council business they want to raise. This session will be restricted to a maximum of 10 minutes, with a maximum of 3 minutes per speaker.			7.10
27/027	DEVON AIR AMBULANCE To receive an update from Toby Russell on the current situation regarding the potential move of the DAAT headquarters.		7.20
27/028	APOLOGIES To receive apologies for absence.		7.30
27/029	DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY) To receive declarations of interest in items on the agenda		
27/030	MINUTES To approve, as a correct record, the minutes of the Annual Parish Council meeting held on 20 th May 2026.		7.35
27/031	CLERK’S REPORT & CORRESPONDENCE To receive a report from the clerk on activities undertaken since the last meeting and to review the attached Action List.		7.40
27/032	PLANNING ITEMS		7.50
Reference	Location	Proposal	
BGX/DCC/4470/2026 (Devon County Council Application)	Rock Solid Processing Ltd, Unit 12, Stuart Way, Hill Barton, EX5 1DR	Variation of Conditions 8 and 12 of planning permission DCC/4135/2019 to increase the approved throughput of the IBA facility from 90,000 tonnes per annum to 150,000 tonnes per annum	
26/0854/FUL	1 School Cottage Clyst Honiton Exeter EX5 2LZ	Construction of detached residential dwelling	
27/033	PLAY EQUIPMENT To receive an update on the potential provision of a roundabout for the playing field.		7.55
27/034	ROAD TRAFFIC ACCIDENT With the apparent lack of evidence to claim against the culprit, to decide whether or not to replace the destroyed planter.		8.00

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27/035	VILLAGE MAINTENANCE a) To hear a report from Cllr. Muir on his work in the parish since the last meeting and to consider any further matters to be addressed.	8.10																																																																											
27/036	POLICY REVIEW To consider and adopt the following list of policy documents: <table border="1"> <thead> <tr> <th>Document</th><th>Review Period Years</th><th>Next Review Due</th></tr> </thead> <tbody> <tr><td>Members' Code of Conduct</td><td>3</td><td>June 2029</td></tr> <tr><td>Anti-Bribery Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>CCTV Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>Bullying Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>Community Engagement Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>Document Retention Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>Communications Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>Clerk's Expenses Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>Data Protection Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>Complaints Procedure</td><td>3</td><td>June 2029</td></tr> <tr><td>Disciplinary Procedure</td><td>3</td><td>June 2029</td></tr> <tr><td>Freedom of Information Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>Grievance Procedure</td><td>3</td><td>June 2029</td></tr> <tr><td>Equalities & Diversity Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>Health & Safety Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>IT Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>Lone Working Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>Training Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>Meeting Protocol</td><td>3</td><td>June 2029</td></tr> <tr><td>Risk Management Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>Recording of Meetings Protocol</td><td>3</td><td>June 2029</td></tr> <tr><td>Stress Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>Whistleblowing Policy</td><td>3</td><td>June 2029</td></tr> <tr><td>Scheme of Delegation</td><td>3</td><td>June 2029</td></tr> </tbody> </table>	Document	Review Period Years	Next Review Due	Members' Code of Conduct	3	June 2029	Anti-Bribery Policy	3	June 2029	CCTV Policy	3	June 2029	Bullying Policy	3	June 2029	Community Engagement Policy	3	June 2029	Document Retention Policy	3	June 2029	Communications Policy	3	June 2029	Clerk's Expenses Policy	3	June 2029	Data Protection Policy	3	June 2029	Complaints Procedure	3	June 2029	Disciplinary Procedure	3	June 2029	Freedom of Information Policy	3	June 2029	Grievance Procedure	3	June 2029	Equalities & Diversity Policy	3	June 2029	Health & Safety Policy	3	June 2029	IT Policy	3	June 2029	Lone Working Policy	3	June 2029	Training Policy	3	June 2029	Meeting Protocol	3	June 2029	Risk Management Policy	3	June 2029	Recording of Meetings Protocol	3	June 2029	Stress Policy	3	June 2029	Whistleblowing Policy	3	June 2029	Scheme of Delegation	3	June 2029	8.15
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27/037	COMMUNITY FACILITY To receive an update on the planning requirements for a potential community facility on the playing field.	8.20																																																																											
27/038	ROUNABOUT INSTALLATION To receive an update on the likely installation date for the roundabout by Creative Play Limited.	8.25																																																																											
27/039	RECEIPTS & PAYMENTS SCHEDULE To approve the payment of the invoices on the schedule below for the period since the last meeting:	8.30																																																																											

RECEIPTS

Receipt from	Services	Amount £	Method
2026/2027			
Lloyds Bank	Interest – PC Instant Access	8.83	BGC
Lloyds Bank	Interest – CA Instant Access	3.77	BGC

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PAYMENTS

Payment to	Services	Month or Reference	Amount £	Payment No.
2026/2027				
RJ Martin	Salary	June 2026	864.47	2627-06
HMRC	Tax Deduction	June 2026	209.60	2627-06
HMRC	NI	June 2026	94.66	2627-06
Countrywide GM	Grass Cutting	May 2026	129.71	2627-07
The Black Horse	Room Hire	20 May 2026	23.90	Card
Adobe	Adobe Professional	June 2026	19.97	Card
Simon A Martin	Payroll Services	June 2026	8.00	DD
Royal Mail	Postage	Bank Letter	3.20	Card
Cash	Petty Cash Top-Up	Transfer	100.00	Card
27/040	COUNCILLOR REPORTS To receive a report from the chairman and to consider matters from councillors for inclusion on the agendas for future meetings			8.35
27/041	DATE OF NEXT MEETING The next scheduled meeting (AGM) is on Wednesday 15th July 2026 and will be held in the Black Horse meeting room starting at 7pm			8.40
27/042	PARISH COUNCIL MEETING CLOSURE			8.45